

**POSTING**  
**FOOD SERVICE HELPER – MECO ELEMENTARY**  
**4 HR/DAY**

The Food Service Helper performs routine manual work under the immediate supervision on connection with the preparation and service of food. On occasion Food Service Helpers may perform cooking duties involving lesser degrees of skill than regularly required of employees in the classification of cook. Duties include dish washing, other related work as required.

**Typical Work Activities (this list is not exhaustive)**

- Cleans and sanitizes tables
- Cleans dining rooms, dishes, and storage areas
- Cleans, washes and otherwise prepares vegetables and fruit for cooking and serving
- Assists in the preparation of salads and desserts
- Helps cooks in any phase of their duties
- Washes and sanitizes dishes, pots and pans by hand or machine
- Unloads and stores dishes from washer
- May act as cashier
- Performs related work as required

**Performance Knowledge, Skills, Abilities, and Personal Characteristics**

- Working knowledge of the proper methods of serving food, care of tableware, and kitchen appliances
  - Working knowledge of sanitary procedures
  - Working knowledge of cleaning methods, materials and equipment
- Ability to work quickly and efficiently under the pressure of deadlines
  - Ability to follow oral and written directions
  - Neat, clean appearance
- Physical condition commensurate with the demands of the position

**Minimum Qualifications**

Graduation from high school or possession of a high school equivalency diploma

**Reliable Attendance Required**

**Internal written requests thru 12/23/16**

**Melinda Madison**  
**Director of School Nutrition**